



# REN Web Certification



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## REN Web Certification

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### Definition

The definition of REN Web begins with a definition of REN. Railinc's Rate Electronic Data Interchange Network (REN) is a rate management system for North American railroads. REN enables railroads to define and publish rate and distribution information for the interline movement of freight using standard EDI messaging technology. REN is a system-to-system process.

REN Web is a web application that enables carriers to enter rates and divisions into the REN system from a web browser. The data, after passing all edits, is then distributed via EDI to any carrier in the route.

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### Purpose of Certification

The data exchanged through REN is the basis for exchanging rail prices. Therefore, timely, error-free exchange of information between railroads and the REN central database is critical. The REN certification process is designed to ensure the error-free prerequisite is met.

REN Web Certification verifies that an interfacing railroad:

1. Is willing and able to adhere to industry rate communication guidelines.
2. Has tested appropriate messaging channels to ensure successful auto-rating of interline rates.
3. Will meet industry performance levels and system specifications for REN participation.

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### Getting Certified

1. **Contact Railinc** to get started.
2. **Get trained.**
  - a. Identify those in your company that will be entering, publishing, or searching rates.
  - b. Identify an existing REN certified carrier to sponsor your road.
  - c. Email Railinc three of your rates prior to training. These rates will be used for the training.
  - d. Schedule the training session. Choose from on-site, web conference, or come to Railinc in Cary, NC.
3. **Existing REN certified carrier sign off.**
  - a. Transmit 3 rate dockets, 1 group, 1 revision of a group, and expire a rate through REN Web.
  - b. Existing REN certified carrier signs off on the certification.
4. **Start entering and transmitting rates into REN Web.**

## FAQ

**How long does training take?**

Training takes anywhere from eight to fifteen hours, depending on the number of people and whether the training is in-person or over web conference.

**Is there any system setup required?**

You'll just need internet access. Railinc will set up appropriate access to REN Web.

**Are my rates secure on REN?**

Only carriers in the route can view rates they are associated with.

**What other certifications are related to REN certification?**

ISS certification goes hand-in-hand with REN certification and can occur concurrently.

**What is read only access and who can be granted read only access?**

Read only is an SSO user permission in REN Web, not a type of certification. The read only permission allows users search and view REN data but prevents submission of data through REN Web. The read only permission is granted to REN Central Participants or by REN Web Company Admins to other users at their organization.

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## Railinc REN Web Team

The Railinc Customer Success Center provides reliable, timely, and high-level support for Railinc customers. Representatives are available to answer calls and respond to emails from 7:00 a.m. to 7:00 p.m. Eastern time, Monday through Friday, and provide on-call support via pager for all other hours to ensure support 24 hours a day, 7 days a week. Contact us toll-free by phone at 877-RAILINC (1-877-724-5462) or send an email directly to [csc@railinc.com](mailto:csc@railinc.com).

## Appendix A      REN Web Certification Request Form

Date: \_\_\_\_\_

This Form is incorporated into the REN Web Setup Service Order and Agreement for Railinc Services by reference.

1. Railroad: \_\_\_\_\_

2. SCAC: \_\_\_\_\_

3. Location: \_\_\_\_\_

4. AAR CLASS (Check one):     I     II     III

5. Will you use an Agent?     No     Yes    If Yes, whom? \_\_\_\_\_

6. Accounts payable contact:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

7. Date requesting REN Web Certification to begin: \_\_\_\_\_

8. Type of Certification being requested:     Price Send     Read Only     Price Receive (EDI)

9. Approximate number of rates to be entered in REN Web: \_\_\_\_\_

10. REN Web Primary Trainee:

Primary Participant:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Other individuals participating: \_\_\_\_\_

11. Certification partner existing in REN Web (must be REN participant)

SCAC: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

12. Terms and Conditions

\_\_\_\_\_ (SCAC) hereby agrees to the following:

The REN Web participant is responsible for all maintenance of their published rates. As a REN Web participant, you agree to enter new rates and keep rates up to date to help ensure accuracy in the application of interline rates.



## REN Web Certification Appendix A

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The REN Web login information (user name and password) will be provided only to the individuals designated on the certification form. These individuals are employees or authorized agents of \_\_\_\_\_ (railroad or agency company name).

Signed: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

## Appendix B Certification Testing Road Check List

The REN Web Certification Partner Road \_\_\_\_\_ (SCAC) hereby certifies that \_\_\_\_\_ (SCAC) has successfully completed the REN Web Test Criteria and Test Plan and has demonstrated the ability to accurately maintain rates in REN Web.

Tests:

- |                            |                              |                             |
|----------------------------|------------------------------|-----------------------------|
| a. Send/Price Distribution | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| b. Send/Price Expiration   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| c. Send/Group Distribution | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| d. Send/Group Revision     | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

Signed: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

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## Appendix C Industry Notification of Acceptance

Date Received: \_\_\_\_\_ Received By: \_\_\_\_\_

Complete:  Yes  No

Railinc Certification Administrator:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

REN Web Trainer:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

The REN Web Trainer hereby certifies that \_\_\_\_\_ (SCAC) has successfully completed the REN Web Training Course and has demonstrated proficiency in the use of REN Web.

Signed: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_